

**BANKI
KUU YA
KENYA**



**CENTRAL
BANK OF
KENYA**

Haile Selassie Avenue
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TENDER NOTICE

SUPPLY AND DELIVERY OF 2016 WALL & DESK CALENDARS AND DIARIES FOR THE CENTRAL BANK OF KENYA, REFERENCED CBK/09/2015-2016

- 1. The Central Bank of Kenya invites sealed tenders from eligible firms for Supply and Delivery of 2016 Wall & Desk Calendars and Diaries for the Bank.**
2. Further information as pertains to this tender may be obtained during working hours (Monday to Friday) between 9:00 am and 5:00 pm using the following address: **The Ag. Director, Procurement and Logistics Services, Tel: +254 20 2861000/2860000, 5th Floor, Central Bank of Kenya, Haile Selassie Avenue, Nairobi, Email: supplies@centralbank.go.ke**
3. A complete set of tender documents containing detailed information may be downloaded from the link: <http://supplier.treasury.go.ke/site/tenders.go/index.php/public/tenders> OR website: www.centralbank.go.ke for free. Bidders who download the tender document are advised to sign a tender register at Procurement Division on 5th Floor CBK Building or email their contact address using the email: supplies@centralbank.go.ke before the tender closing date.
4. Prices quoted should be inclusive of all taxes and delivery costs and must be expressed in Kenya shillings and shall remain valid for a period of **120 days** from the closing date of the tender.
5. **No Tender Security is required for this tender.**
6. Completed Tender Documents in plain sealed envelopes **marked with the tender number and title** should be deposited in **the Green Tender Box No. 3** located at the **main entrance to the CBK Building** on Haile Selassie Avenue before **12th October, 2015 at 10.30am**. Late bids will not be accepted and will be returned unopened.

7. Tenders will be opened immediately thereafter, i.e on **12th October, 2015 at 10.30am** in the presence of the tenderers representatives who may choose to attend the opening at the **Central Bank of Kenya Head Office, DPLS Conference Room on 5th Floor.**

Ag. DIRECTOR,
DEPARTMENT OF PROCUREMENT & LOGISTICS SERVICES